

**Ad Hoc Budget Committee Recommendation**

Sub-Committee:

 Date:

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| **Recommended Efficiency:**      |
| **Data Sources:**      | **Stakeholders/Departments Interviewed:**      |
| **Anticipated Annual Cost Savings:**      | **Anticipated Future Impact:**      |
| **Notes/Concerns/Issues/Other Comments:**       |
| **Action Steps:**      |
| **What should be done?** | **Who should do it?** | **When should it be done?** |
|       |       |       |
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